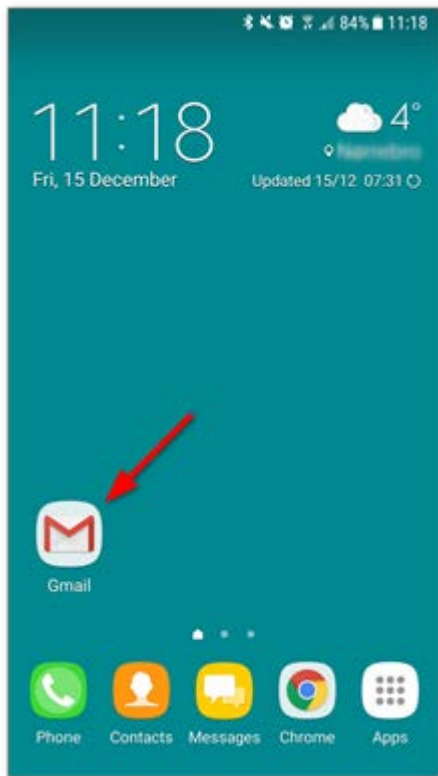


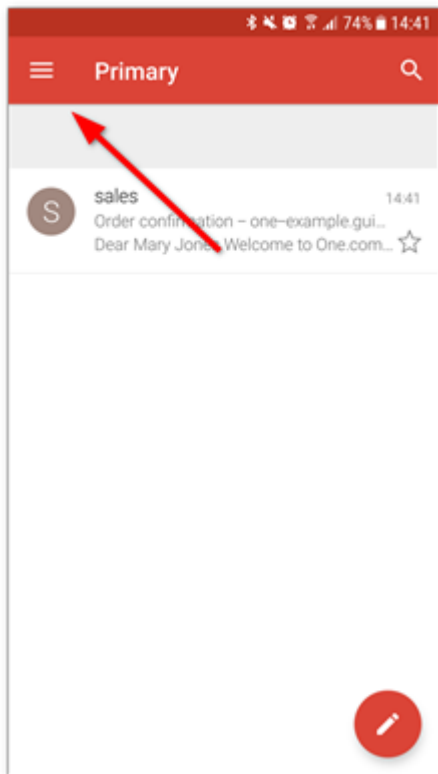
Step 1 - Open the Gmail app

Open the Gmail app on your Android device.



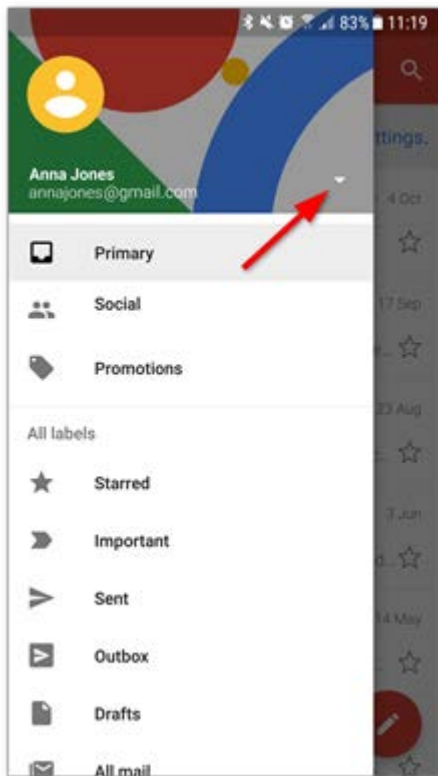
Step 2 - Go to Settings

Click the menu in the top left corner to open Settings.



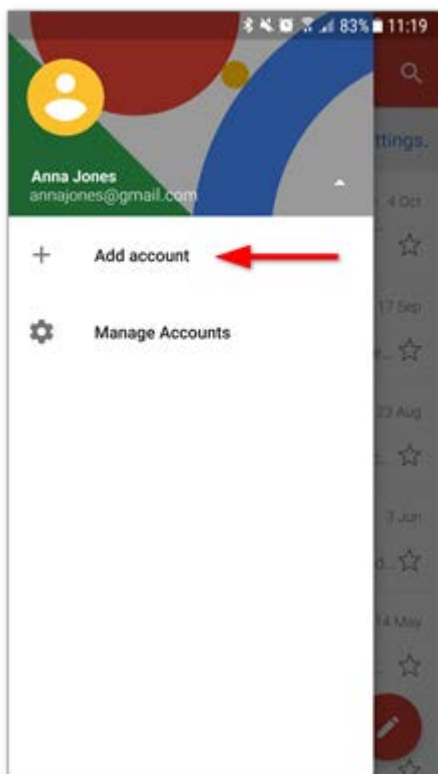
Step 3 - Click the arrow right of your email

At the top of your screen, click the small arrow next to your name and email address to open **Accounts**. It looks like a triangle.



Step 4 - Click Add account

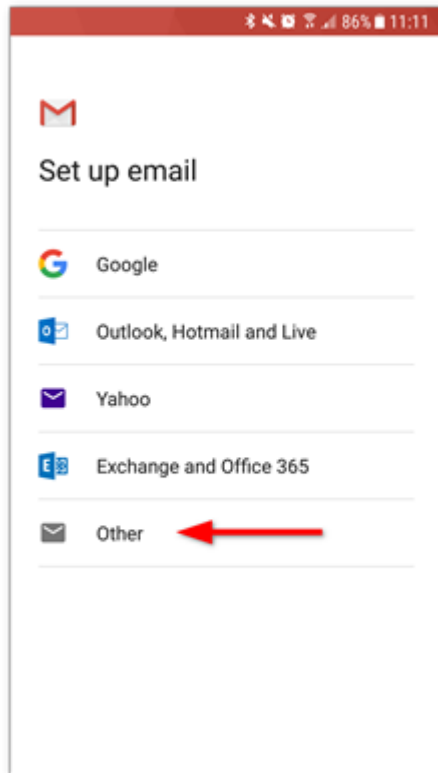
Click **Add account** to start setup.



Step 5 - Click Other

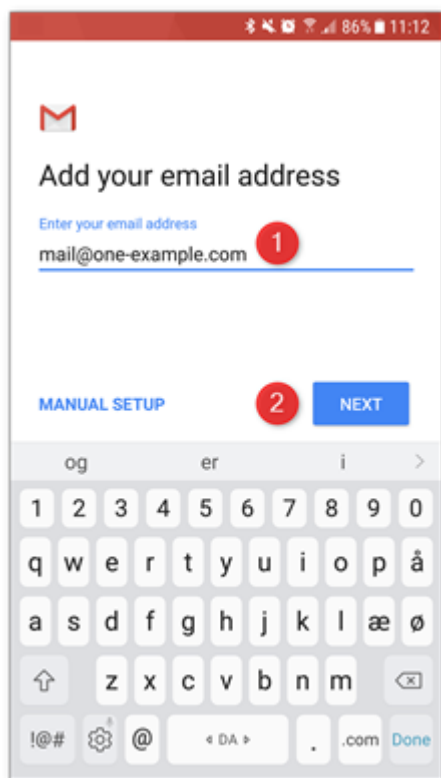
Select **Other** as the account you want to set up.

Tip: If you want to set up your email with Mobile Sync, choose Exchange instead.



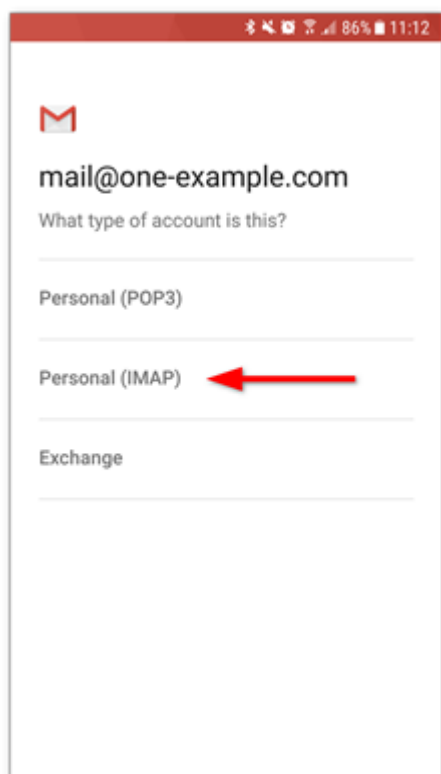
Step 6 - Enter your email address

1. Type in the **eMail Address** you want to set up.
2. Click **Next**.



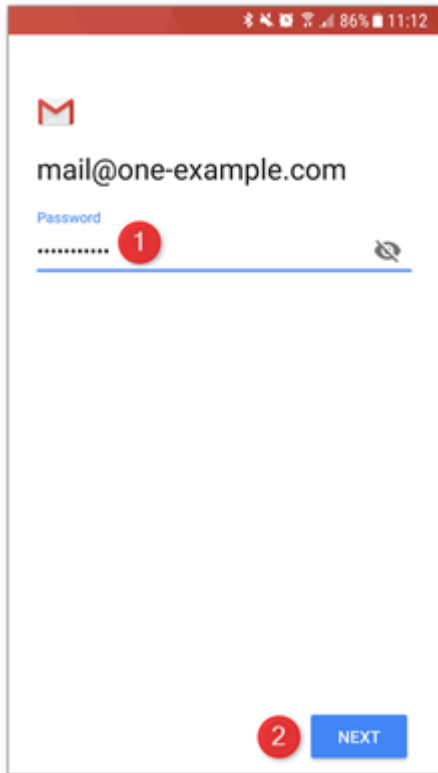
Step 7 - Select IMAP

Select IMAP as the account type.



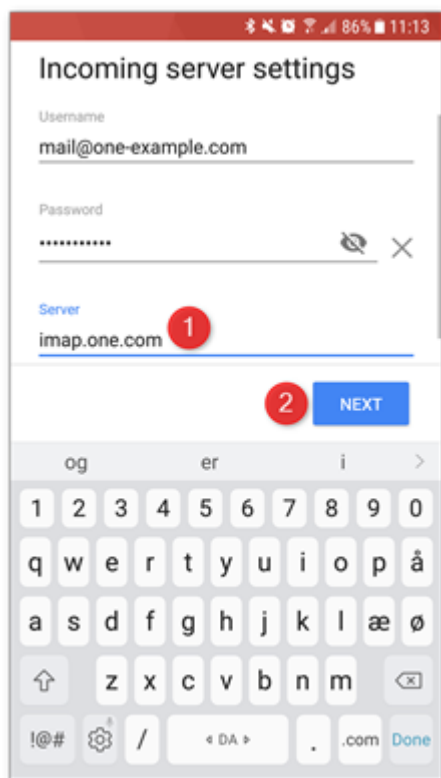
Step 8 - Enter your password

1. Type in your email **password**, the one you use to log in to Webmail.
2. Click **Next**.



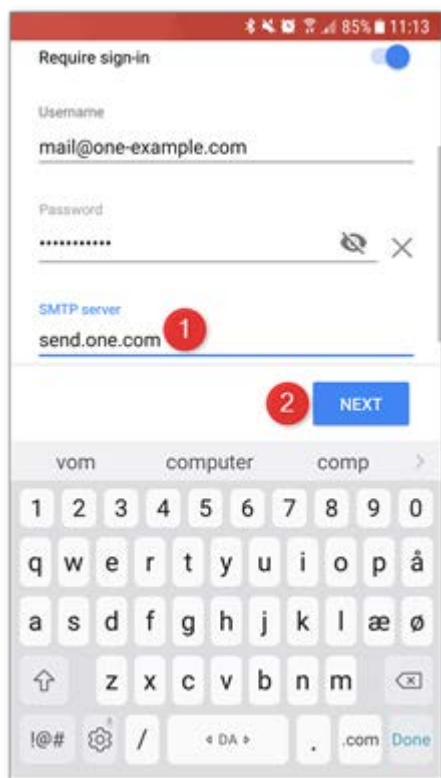
Step 9 - Enter imap.one.com for incoming server

1. Type your **eMail Address & Password**.
2. Type in **imap-mail.outlook.com** as the incoming server.
3. Click **Next**.



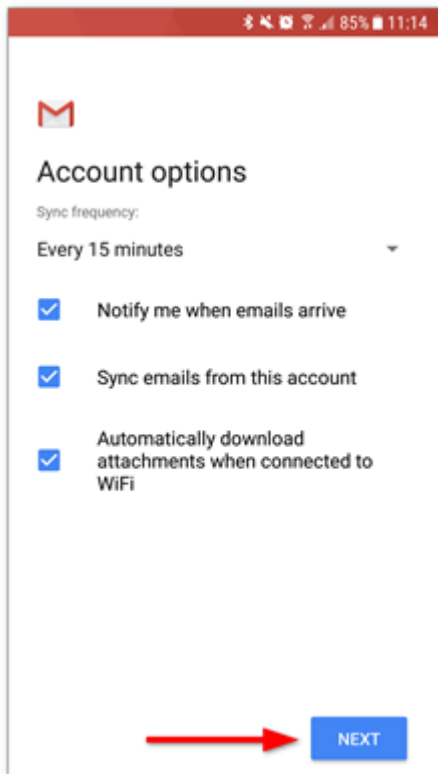
Step 10 - Enter send.one.com for outgoing server

1. Type your **eMail Address & Password**.
2. Type in **mail.yourdomain.com** as the outgoing server.
(your domain e.g. mail.accesssystem.com, mail.alarabiaqatar.com)
3. Click **Next**.



Step 11 - Select account options

Here you set how often Gmail should look for new emails, when you get notifications and more. Uncheck any options you don't want and click **Next** to continue.



Step 12 - Done!

Your account is now set up and ready to go!

